

International Falls-Koochiching County Airport Commission
Special Meeting
August 10th, 2018 at 8am
County Board Room

Call to order - The special meeting of the International Falls-Koochiching County Airport Commission was called to order at 8:05 a.m. by Chairman Robert Anderson.

Members present: Bob Anderson, Paul Nevanen, Brian McBride, Brian Briggs and Wade Pavleck

Members absent:

Others present: Kyra Hasbargen, Thor Einarson, Benita Crow, Kaci Nowicki, Shawn McMahon

Runway 13/31 Reconstruction Phase I

A – Consider Bid/Contract Award Phase I – Crow explained she and Hasbargen opened bids for Phase I Construction yesterday, noting the engineers estimate was about \$3.7million and KGM was low bidder at \$3,747,077.25, adding a couple of the bids were around \$4-5million. **Pavleck moved and Briggs seconded to approve and award the Contract for Runway 13/31 Reconstruction Phase I to low bidder KGM in the amount of \$3,747,077.25. Motion carried unanimously.**

B – Consider SEH Contract for Construction Administration Services for Phase I – McMahon explained the design of Phase I is complete and is not in the next steps, noting contract amendment #3 of \$498,700, and referenced the IFE from Becher Hoppe that is within range for the contract, noting the project is 95% FAA eligible and up to 2.5% MnDOT possible reimbursement. Discussion on MnDOT contribution. Crow stated INL is guaranteed \$200,000 per year and anything above that \$200,000 would be a local responsibility, however a memorandum could be sent to MnDOT. McMahon explained the two grants, entitlement and discretionary, noting which items will be covered under each grant. **McBride moved and Nevanen seconded to approve the SEH Phase I Construction Administration contract in the amount of \$498,700. Motion carried unanimously.**

C - Runway 13/31 / Taxiway Alpha Reconstruction II – McMahon explained the phasing and the taxiway temp lighting with RSA grading meeting runway FAA standards, adding FAA is receptive to accept Phase II Design in this year's grant realizing it will take a year to work on. McMahon referenced the scope and fee for Phase II, noting design of the apron expansion is also included and will be completed prior to the temporary runway construction. McMahon stated an IFE was completed, however there was a discrepancy in this IFE as SEH's fee was \$898,800 and Becher Hoppe's fee range is \$594,000 to \$726,000, adding a conversation will need to be had with Randy VanNatta at Becher Hoppe to discuss the discrepancy and see if there are some numbers that may be off. Crow explained the situation a bit further and recommended Chairman Anderson and Hasbargen be involved in the call with McMahon and VanNatta. **McBride moved and Briggs seconded to approve the SEH Phase II Design contract contingent on settling the IFE difference with a conference call between SEH, Becher Hoppe, Anderson and Hasbargen. Motion carried unanimously.**

D – Grant Request – Crow recommended the submittal of the final grant request with updated Phase I and adding SEH Phase II Design into the grant request. **Pavleck moved and Briggs seconded to approve the submittal of the grant request for Phase I Construction Administration and Phase II Design. Motion carried unanimously.**

E - SRM Summary Discussion – Nowicki referenced the SRM meeting on July 26th and who was in attendance, noting they went through each phase in detail to give them an overview and received good feedback on flight procedures. Short discussion on the meeting and impact of construction, as well as construction length and best way to notify pilots.

F – Final Public Involvement Plan – Anderson noted the Public Involvement open house will be on September 25th at 6:30pm with the regular scheduled Airport Commission meeting will be on September 26th. Nowicki stated they will continue to gather information and will put something together to notify pilots and the general public. Discussion on the Public meeting and a Lunch & Learn presentation.

G - SRE Equipment – Einarson stated he reviewed a list of items not AIP eligible and is unsure the reason they are not eligible, questioning if the Commission could send a letter of justification. Short discussion on the items listed ineligible. McMahon recommended a letter to justify why the items are needed for maintaining safe operations and why they should be eligible. Anderson referenced over 100 change orders that have not been submitted to FAA for approval on Phase I of the Terminal Project. Discussion on the change orders.

Adjourn

Meeting was adjourned by the chair at 9:08a.m.